





| ITEM REQUIRED |                                                                                                                                                                       | Attached                 |                          |                          |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
|               |                                                                                                                                                                       | Yes                      | No                       | N/A                      |
| <b>4.0</b>    | <b>Investments</b>                                                                                                                                                    |                          |                          |                          |
| <b>4.1</b>    | <b>Cash</b>                                                                                                                                                           |                          |                          |                          |
|               | Bank statements for the period 1 July 2025 – 31 July 2026                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | For any withdrawals / deposits, please include a description of the nature of withdrawal or deposit                                                                   |                          |                          |                          |
|               | Bank Statements for the period 1 July 2025 – 30 June 2026 in a CSV (Comma Delimited) file (all non-Macquarie Accounts), or an Excel file if CSV file is not available | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.2</b>    | <b>Term Deposits</b>                                                                                                                                                  |                          |                          |                          |
|               | Transaction statements for the period 1 July 2025 – 30 June 2026                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Investment and maturity advices for any interest bearing investments (including the first advice following 30 June 2026)                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.3</b>    | <b>Listed Shares</b>                                                                                                                                                  |                          |                          |                          |
|               | Buy/Sell contracts or Broker Buy/Sell Transaction statements for the year both in PDF and CSV formats.                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Dividend statements or Broker dividend summary statements for the year                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Copies of all Issuer Sponsored / Chess Holding Statements received or a Broker portfolio valuation report for the financial year                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Documentation in relation to any mergers, demergers, takeovers, bonus issues, capital returns etc.                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.4</b>    | <b>Collectibles / Precious Metals</b>                                                                                                                                 |                          |                          |                          |
|               | Invoices for all purchases or sales, storage fees or insurance                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Annual Valuation / Holding Report at 30 June 2026                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.5</b>    | <b>Managed Funds</b>                                                                                                                                                  |                          |                          |                          |
|               | Distribution statements for the period from 1 July 2025 – 30 June 2026                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Annual tax statements for the financial year                                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Interim transaction reports and end of year annual statements                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.6</b>    | <b>Wraps / Portfolio Services / Investment Manager Funds</b>                                                                                                          |                          |                          |                          |
|               | Copies of all investment manager year-end and interim reports for the financial year including annual tax reports                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| ITEM REQUIRED |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Attached                 |                          |                          |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Yes                      | No                       | N/A                      |
| <b>4.7</b>    | <b>Property</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                          |                          |
|               | Details of all rental income received including invoice or property manager statements for the period 1 July 2025 – 30 June 2026                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Copies of rates notices, invoices for repairs and maintenance, insurance, land tax and all other expenses relating to property                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Current signed Lease Agreement or Rental Agreement                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Property Valuations (any official or professional valuation documents, including rates notice with council valuation or real estate appraisals)                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | <i>If property was purchased during the year provide copies of the following:</i>                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | <ul style="list-style-type: none"> <li>Signed Contract of Sale</li> <li>Settlement documentation including the statement of adjustments from your conveyancer/lawyer</li> <li>Loan settlement statements received from the lender or lenders Lawyers including details of stamp duty and land transfer fees and other costs.</li> <li>Invoices for any expenses relating to purchase</li> <li>Depreciation / Capital allowances schedule (if applicable)</li> </ul> |                          |                          |                          |
| <b>4.8</b>    | <b>Private Companies / Unit Trusts</b>                                                                                                                                                                                                                                                                                                                                                                                                                              |                          |                          |                          |
|               | Please provide a copy of unit trust/company annual accounts and tax return if another accountant prepares these.                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Unit certificates, purchase statements and unit valuation at 30 June 2026                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.9</b>    | <b>Limited Recourse Loans</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       |                          |                          |                          |
|               | Copies of loan statements for the period from 1 July 2025 to 30 June 2026 in relation to limited recourse loans                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Copies of current signed loan agreements / contracts (new loans)                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>4.10</b>   | <b>Crypto</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                          |                          |                          |
|               | Trading and Transactions history from 1 July 2025 to 30 June 2026                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | If available, please provide CSV file for all transactions/all send and receive transactions/for all buys and sells                                                                                                                                                                                                                                                                                                                                                 |                          |                          |                          |
|               | End of Financial Year Report with Crypto valuation and holding at 30 June 2026                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| ITEM REQUIRED | Attached |    |     |
|---------------|----------|----|-----|
|               | Yes      | No | N/A |

## 5.0 Other Documents

### 5.1 Activity Statements

Copies of BAS/IAS statements prepared for the financial Year

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### 5.2 GST Reconciliation

Please provide a copy of the GST reconciliation if the fund is GST registered

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### 5.3 Minutes and Investment Strategy

Copies of minutes of any trustee meetings held.

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### 5.4 Members/Trustee/Directors of Trustee Company

Please advise us of any changes to members, trustees, or directors of the trustee company during the financial year

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Copy of the current ASIC annual company review statement

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### 5.5 Subsequent Year End Events

Provide details of any material events, which have occurred since 1<sup>st</sup> July 2026 that may affect the Superannuation Fund

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## 6.0 Notes

Please provide any other details below you feel may be relevant

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Please provide copies of the attached electronically and email to [2026@redwoodadvisory.com.au](mailto:2026@redwoodadvisory.com.au) by 31 August 2026. Let's avoid the last minute rush. Remember all first year returns are due by 28 February 2026.

No original documentation should be provided to Redwood Advisory.



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